



Appointment of Representatives to Outside Bodies

Report Author

James Welbourn, Democratic Services Manager (Deputy Monitoring Officer)

✉ james.welbourn@southkesteven.gov.uk

Purpose of Report

To provide the Council with the opportunity to make appointments or change representation on Outside Bodies.

Recommendations

That Full Council:

- 1. Appoints Councillor Ashley Baxter, as Leader of the Council, to East Midlands Councils and the Local Government Association for one year.**
- 2. Appoints a representative to the PATROL Joint Adjudication Committee outside body until May 2027.**
- 3. Appoints a representative to the Welland and Deeping Internal Drainage Board outside body until March 2026.**
- 4. Appoints a representative to the Grantham Almshouses Charity outside body until May 2027.**
- 5. Appoints a representative to the Grantham Canal Partnership outside body until May 2027.**
- 6. Notes those appointments previously made at Table 2 which will continue unless any further changes are made.**

Decision Information

Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Effective council
Which wards are impacted?	(All Wards);

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 Travelling expenses are payable to Councillors who attend meetings of outside bodies to which they have been appointed by the Council. Provision is made within the Governance budget for the payment of travel expenses

Completed by: David Scott – Assistant Director of Finance (deputy s151 officer)

Legal and Governance

- 1.2 There are no legal or governance arrangements arising from this report not already highlighted below.

Completed by: James Welbourn, Democratic Services Manager and Deputy Monitoring Officer

2. Background to the Report

- 2.1. The Council makes appointments to a range of outside bodies. Most appointments run for four years, coinciding with district council elections. Other appointments have different durations, or their terms do not mirror the Council's four-year term of office. The appointments to the below bodies to which the Council nominates representatives have expired:

- East Midlands Council
- Local Government Association

- 2.2. Both of these bodies are ordinarily within the remit of the Leader of the Council.

- 2.3. A vacancy has also arisen for the PATROL Joint Adjudication Committee. Councillor Charmaine Morgan had previously been appointed to this body.
- 2.4. PATROL is a joint committee consisting of 300+ local authorities in England and Wales (outside of London) that operate civil enforcement of parking, bus lane and moving traffic schemes and there is a statutory requirement for civil enforcement authorities to make provision for independent adjudication for appeals made against civil traffic penalties.
- 2.5. This is achieved by those local authorities becoming members of the PATROL Joint Committee, which in turn provides resources for independent adjudication delivered by the Traffic Penalty Tribunal.
- 2.6. Further information on the body is available in the supporting documentation, which can be found at the below South Kesteven website:

<http://moderngov.southkesteven.gov.uk/ecSDDisplay.aspx?NAME=PATROL%20Joint%20Committee&ID=416&RPID=12154356>

or the body's own website:

<https://www.patrol-uk.info/patrol-joint-committee/>

- 2.7 Full Council is invited to nominate one Councillor to fill this vacancy for the remainder of this electoral cycle.
- 2.8 Notice has also been given that there are vacancies on the Welland and Deepings Internal Drainage Board (previously Councillor Emma Baker), the Grantham Canal Partnership (previously Councillor Peter Stephens) and the Grantham Almshouse Charity (previously Councillor Tim Harrison).
- 2.9 A list of the nominations that the Council is asked to make is included in Table 1 (below), including the end date of the appointment:

Table 1 –Appointments Required

Organisation	No. of reps	Term of Office	Period of Office	Current Rep
East Midlands Councils	1 (plus reserve)	1 year <i>(By the Leader, or in the Leader's absence The Deputy Leader of the Council)</i>	May 2025-May 2026	The Leader of the Council
Local Government Association	1 (plus reserve)	1 year <i>(By the Leader, or in the Leader's absence The Deputy Leader of the Council)</i>	May 2025-May 2026	The Leader of the Council
PATROL Joint Adjudication Committee	1	4 years	May 2025-May 2027 <i>(remainder of term)</i>	Vacancy (was Cllr Charmaine Morgan)
Grantham Almshouse Charity	1	4 years	May 2025-May 2027 <i>(remainder of term)</i>	Vacancy (was Cllr Tim Harrison)
Grantham Canal Partnership	1	4 years	May 2025-May 2027 <i>(remainder of term)</i>	Vacancy (was Cllr Peter Stephens)
Welland and Deepings Internal Drainage Board	4	3 years	May 2025 - March 2026 <i>(remainder of term)</i>	Vacancy (was Cllr Emma Baker) Cllr Ashley Baxter Cllr Barry Dobson Cllr Vanessa Smith

Appointments made for longer terms (at the May 2023 meeting of Full Council, and subsequently in year) are contained in **Table 2** below:

Organisation	No. of reps	Term of Office	End Date	Current Rep
Black Sluice Internal Drainage Board	1	3 years	May 2026	Cllr Zoe Lane
Dame Margaret Thorold Educational Foundation <i>(The representative should come from the north of the district, which is the area in which the charity operates)</i>	1	4 years	May 2027	Cllr Ian Stokes
Elsea Park Community Trust	1	4 years	May 2027	Cllr Paul Fellows
Grantham Transport Strategy	1	4 years	May 2027	Cllr Tim Harrison
Greater Lincolnshire Local Enterprise Partnership	1	4 years	May 2027	Cllr Ashley Baxter
Heritage Lincolnshire	1	4 years	May 2027	Cllr Mark Whittington
Joseph Clark's (Grantham) Apprenticing Foundation	2	4 years	May 2027	Cllr Tim Harrison Cllr Charmaine Morgan
Lincolnshire County Council Flood and Drainage Management Committee*	1	4 years	May 2027	Cllr Helen Crawford
Lincolnshire Health Scrutiny Committee*	1 (plus 1 reserve)	4 years	May 2027	Cllr Charmaine Morgan Cllr Nikki Manterfield (reserve)
Lincolnshire Police and Crime Panel	1 (to reflect political balance)	4 years	May 2027	Cllr Sarah Trotter

Lincolnshire Waste Partnership	1	4 years	May 2027	Cllr Rhys Baker
Rural Services Network	1	4 years	May 2027	Cllr Murray Turner
South Kesteven Citizens Advice Bureau	3	4 years	May 2027	Cllr Phil Dilks Cllr Charmaine Morgan Cllr Lee Steptoe
Upper Witham Internal Drainage Board	3	3 years	March 2026	Cllr Rhys Baker Cllr Patsy Ellis Cllr Ian Stokes

* Political balance only applies to County Council membership, not District Council membership. District Council representative cannot be a member of Cabinet.

3. Other Options Considered

- 3.1 The Council could make appointments to the bodies as set out in the recommendations or decline to make appointments unless there was a legal requirement to do so.
- 3.2 The preferred option is to make appointments as set out in the recommendations.

4. Reasons for the Recommendations

- 4.1. By making the appointments, the Council will be able to ensure that South Kesteven District Council is represented on those bodies.